

Issuances

SUPPLEMENT #C

November 2022

VETERANS Program

- Veterans: 100 DCS 15-100.1A (TEGL attachment to 100 DCS 15-100.1)
- VPL 03 – 14, & 03-15
- TEGL 19-13
- Mass Workforce Issuance 15.103 (which is the DD214)

TRADE Program

<https://www.mass.gov/service-details/massworkforce-wioa-taa-trade-adjustment-assistance-policy-issuances>

- TRADE Manual and Resources - <https://www.mass.gov/service-details/trade-program-resources> - includes a TRADE MOSES manual
- **Issuance Policy# 100 DCS 13.118** <https://www.mass.gov/doc/dcs-policy-13-118-trade-adjustment-assistance-reauthorization-act-of-2015-sunset-provisions-reversion-2021>
- Trade Cheat Sheet – Attached - TRADE & DW Eligibility Requirement, 6 Criteria for Approval of Training and TRADE Deadlines
- DCS PowerPoint – New Staff training tool (*PowerPoint not included*)
- Terminated TRADE Customer Checklist – Copied from DCS FMO Client Review checklist

TRADE

Eligibility and Benefit and Service Provision Table

Eligibility Requirement for Program/Service	DW Program	TAA Program	Comment
TAA Certified Worker Group		✓	Only those workers who are covered by a certified petition are eligible.
Selective Service	✓		TAA does not have this requirement, but non-compliance with Selective Service is extremely rare. Individuals can register with the Selective Service and be eligible to enroll in the WIOA DW program.
Requires Birth Certificate			Neither program requires individuals to present their birth certificates to be eligible to receive services. However, for the TAA program, documentation is needed to prove the individual's age and eligibility to work in the United States.
Assessment	✓	✓	Both programs require an assessment to provide services. Furthermore, the assessments are not duplicative and the TAA assessment can build off of the DW assessment.
Training – 6 Criteria for TAA Training Eligibility		✓	These criteria for approving training are required for TAA, but also represent a best practice approach in determining appropriate training for an individual.
Training – Requires Use of WIOA Eligible Training Provider List (ETPL)	✓		TAA must allow training through non-ETPL training vendors. However, many training vendors are already on the ETPL, so many TAA participants receive training from ETPL vendors. In addition, DW is not required to pay for any part of training for participants who are co-enrolled with TAA.

6 Criteria for Approval of Training

1. There is no suitable employment (which may include technical and professional employment) available for the adversely affected worker.
2. The worker would benefit from appropriate training.
3. There is a reasonable expectation of employment following completion of such training.
4. Training approved by the Secretary is reasonably available to the worker from either governmental agencies or private sources.
5. The worker is qualified to undertake and complete such training.
6. Such training is suitable for the worker and available at a reasonable cost.



Deadlines

Watch out for those deadlines!

26/26 Weeks TRA

26 weeks after certification or
26 weeks after separation, whichever is later

RTAA

No deadline for reemployment, but must apply for RTAA Two years from the date worker exhausts UI (and any EUC) or two years from the date of reemployment, whichever is **earlier**

365 Days Job Search Allowance

Apply **365 days** from separation/certification or **6 months (182 days)** after training

425 Days Relocation Allowance

Apply **425 days** from separation/certification or
6 months (182 days) after training



TERMINATED TRADE CUSTOMER CHECKLIST

Trade	Yes	No	Comments
Are the following forms signed and dated by the customer and counselor in the case file?			
▪ Eligibility 1666			
▪ If customer enrolled in the Trade Program after 9/21/2020, is the customer co-enrolled with WIOA DW program? (required unless not Selective Service compliant)			
▪ Application for ATAA or RTAA company documents and pay stubs			
▪ Vendor Selection Request for TAA Benefits form and Criteria for Trade Training Approval form			
▪ Break in training form			
▪ Application for Deadline Extension form			
▪ Training Contract preapproval form (2 forms)			
▪ Training Benchmarks for TRA Completion			
▪ Job Search Allowances Interview Verification Form			
▪ Relocation Allowances Employment Verification Form			
▪ Waiver from Training Request Form			
▪ Reemployment/Alternative Adjustment Assistance Monthly Request for Allowances			
▪ Notification of Rights and Promise			
How are Trade services being delivered remotely? (If applicable)			

